



## Utopia Learning Support Assistant

**Job Purpose:** Learning Support Assistant

**Responsible to:** SENDCo

**Salary:** £16,662.67-£25,271.96

**Location:** Wirral

**Contract type:** Full Time

**Directed Hours:** Mon-Fri (Term time only)

### Utopia Profile

At Utopia, we believe that to provide exceptional support to our students, we must first provide exceptional support to our staff. We have cultivated a workplace built on professional trust, safety, and genuine collaboration. This drives our culture, systems and processes to ensure a sustainable work-life balance promoting wellbeing and long-term professional fulfillment.

Utopia is a Wirral based Independent Special School for boys and girls aged 13-19 with autism, high levels of anxiety and those experiencing emotional barriers to school attendance. We are a small setting for up to 32 students, providing intensive and personalised support for those with an Education Health and Care Plan (EHCP) who benefit from a nurturing environment.

It is our responsibility to provide a safe, caring and nurturing environment that students can access with confidence. Our ability to build trusting and meaningful relationships enables us to make long-lasting, positive change that helps young people to realise their potential and creates a sense of belonging for all students who are part of our community.

As a school Utopia is at the start of a new and exciting journey, having successfully achieved a 'Good' Ofsted grading with 'Outstanding' Behaviour and Attitudes in our first inspection. We are now seeking to recruit a Learning Support Assistant who shares our values and ethos of supporting young people with additional needs in a bespoke and compassionate way to create a learning experience where students feel happy, safe, and create lasting memories, surrounded by people who appreciate their uniqueness, support their success, and foster their personal growth.

The successful candidate will be an outstanding, passionate and resilient Learning Support Assistant. They will make a significant contribution to our schools ethos of providing Accessible, Approachable and Aspirational support whilst being committed to achieving our mission statement: 'To balance the academic and personal development outcomes of students based on their individual needs and aspirations. Utilising parental engagement to ensure that each student is appropriately prepared for adulthood.'

Utopia is dedicated to the safeguarding and promotion of children's welfare. All appointments are subject to an enhanced check with the Disclosure Barring Service. The organisation follows safer recruiting guidance, and references will be requested prior to interview. For more information, please visit our website [www.utopiaschools.co.uk](http://www.utopiaschools.co.uk)

Visits to our school are warmly welcomed.

To arrange a visit or for further information about the please contact Alice McMullen on 0151-644-1535 or 07719084493.

## Responsibilities

<b>Professional Duties</b>	
<ul style="list-style-type: none"> <li>• To support subject leaders in the delivery of the curriculum to small groups of young people.</li> <li>• To deliver educational &amp; social intervention programmes on a 1:1/small group basis.</li> <li>• To support all students in learning and raise the attainment of all young people.</li> <li>• To assist in the delivery of high quality, engaging sessions and activities that challenge learners with a wide spectrum of needs.</li> <li>• To be flexible in approach and engage learners in a variety of settings that may include; at home, community venues or remotely.</li> <li>• To provide 1:1 emotional wellbeing support as part of our wider service offer.</li> <li>• To communicate effectively with young people and their parent/carers.</li> <li>• To ensure that all young people are safe and to follow Utopia's child protection and safeguarding policy and procedures at all times.</li> <li>• To support young people in accessing extra-curricular opportunities at Utopia.</li> </ul>	
<b>Additional Responsibilities</b>	
<ul style="list-style-type: none"> <li>• To make a positive contribution as a member of the Utopia team.</li> <li>• To actively promote the core values, standards and expectations that underpin the Utopia ethos.</li> <li>• Share good practice with and learn from colleagues within the Utopia team.</li> <li>• To attend Utopia meetings and contribute to company development plans (when required).</li> <li>• To support Utopia and present it in the best possible light.</li> <li>• To be committed to continuing professional development.</li> <li>• To adhere to Utopia policies and procedures.</li> <li>• To make safeguarding of young people a priority</li> <li>• To undertake other such duties as may be reasonably required.</li> </ul>	
<b>Utopia Project will provide:</b>	
<ul style="list-style-type: none"> <li>• Opportunities for professional development.</li> <li>• Mentoring and support.</li> <li>• The opportunity to make a genuine difference to the lives of disengaged young people on the Wirral.</li> </ul>	
<b>Prepared by &amp; date</b>	Chris Black, Director – 9 <sup>th</sup> January 2026

*Please note that the duties stated above may be varied to meet the changing needs and demands of the company as it evolves. This will be at the discretion of the Head of Centre in consultation with you.*